

5 October 2009

Dear Parent/Carer

Year 9 Tutor Welfare Evening – Thursday 22nd October 2009

We would like to invite you and your son/daughter to attend the Year 9 Tutor Welfare Evening.

The purpose of the meeting is to:

- Have a brief 5 minute meeting with your child's Form Tutor to discuss how he/she has settled into high school, progress and any issues you may have
- Provide you and your child with the opportunity to collect Target Grade Levels for Year 9
- Attend workshops on how to support your child in English, Maths, Science and IT
- Inform you of our 'Assessment for Learning' and 'E-Safety' policies

We think you will need to be in school for at least 1½ hour if you wish to do all the above.

Please indicate on the slip attached your preferred appointment time slot. We will try to accommodate these time slots as closely as possible. Your child's Form Tutor will issue the specific appointment time to you via your child by **Friday 16th October**. We would like you to arrive 5 minutes before your appointment, which will take place in the Lower School Hall.

Carousel of presentations: Each presentation will last approximately 15 minutes.

Time	Presentation	Staff/Subject
4.00, 5.00, 6.00	Assessment for Learning – what does this mean and how can I help my child?	Anne Calder/Paul Johnson
4.15, 5.15, 6.15	E-Safety for parents	Clare Savage/Anna Fairclough
4:30, 5:30, 6:30	Supporting your child's learning in English and Maths	Liam Murtagh/Alastair Findlayson
4.45, 5.45, 6.45	Supporting your child's learning in Science and ICT	Adrian Dougherty/Jillian Rawlinson

Refreshments will be available next to the Student Support Area. Miss Greaves, Miss Irwin and senior staff will be available throughout the evening should you have any further queries, or if you wish to arrange an appointment to discuss any other concerns.

We look forward to seeing you and your son/daughter on the 22nd October.

Yours sincerely

Miss Greaves – Year Leader
Miss Irwin – Assistant Year Leader

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Name of student _____ Tutor Group _____

I/We shall/shall not be able to attend the Tutor Evening on Thursday 22nd October.

I/We would like to arrange an appointment between

4.00pm – 5.30pm **or** 5.30pm – 7.00pm (Please tick appropriate box)

Signature of Parent/Carer _____

(For school use)

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Name of student _____ Tutor Group _____

Appointment time given _____